**MEMORANDUM**

TO: Sheriffs’ Executive Management Institute Board Members

FROM: Michael Ranatza, Executive Director

DATE: July 14, 2014

This memo is to advise you that our next meeting of the Louisiana Sheriffs’ Executive Management Institute will take place on Monday, July 28, 2014 at 4 P.M.

The meeting is scheduled to be at the following location:

**Hilton Sandestin**

**4000 Sandestin Blvd. South**

**Sandestin, Florida**

We look forward to seeing you there.